



MARTA UNIVERSITY PASS PROGRAM ENROLLMENT FORM

HOW TO ENROLL

Enrolling in this UPASS Program is easy.

1. Simply complete and sign this form.
2. Include a Current Audited Financial Statement (within the last 2 years and in accordance with “GAAP”) or Federal Tax form, and a Certificate of Liability Insurance as part of the credit approval process
3. Submit the above items to MARTA by the 5th day of the month for enrollment to start the following month. Please allow a minimum of 20 business days to process enrollment.

THE UNIVERSITY PASS PROGRAM FARE STRUCTURE


Student Unlimited Calendar Monthly Pass.....	\$68.50
Faculty & Staff Unlimited Calendar Monthly Pass.....	\$83.80

PAYMENT INFORMATION

- ☞ Your organization will be billed for each fare media not returned during a benefit month based on the fare media structure.
- ☞ MARTA will invoice your organization by the end of the month the passes are effective. Payment is due per the terms of the invoice.

TERMS of AGREEMENT

- ☞ MARTA reserves the right to request immediate delivery of all proceeds derived by your organization from fare media sales and/or unsold Breeze Cards/Tickets to MARTA.
- ☞ Participant may only distribute MARTA fare media purchased under this Agreement to a currently enrolled student and employed faculty or staff member may not issue more than one fare media per individual during the fare period.
- ☞ MARTA will require an enrollment list once a year to confirm student enrollment.
- ☞ Your organization’s participation in the Program will continue until terminated by either party.
 - If either party believes it’s not in the best interest to continue in the program, it can terminate participation without liability by giving thirty (30) days’ notice in writing by hand delivery, U.S. mail or email. Your organization will be responsible for all payments due to MARTA at the date of termination.
 - If your organization fails to satisfactorily perform its responsibilities in a timely and proper manner, or violates provisions in the Program Guidelines, MARTA will provide your organization written notice giving it 15 calendar days to rectify the situation. MARTA may terminate the partnership immediately if the situation is not rectified within the 15 calendar day period. Notification is considered complete upon email or mailing via certified mail, by MARTA.
- ☞ No provision of these Guidelines shall be construed to require MARTA to continue to operate any transit service to or from the facilities of your organization or elsewhere during the term of this Program.
- ☞ To the extent allowed by Georgia law, your organization agrees to indemnify and hold harmless MARTA from and against any and all liability arising out of or in any way related to your organization’s sale and distribution of MARTA fare media pursuant to this program.
- ☞ An additional administrative charge per Breeze Card and Ticket will be billed when fare media is provided. MARTA has the right to waive these administrative charges at its discretion.
- ☞ If available, lost or stolen tickets can be repurchased at program price. MARTA will replace any damaged tickets.
- ☞ MARTA has the right to amend the fare media structure.

 We, the undersigned:

- Certify that I am legally authorized by the Participant to act on its behalf,
- Acknowledge that I have read and agree to participate in the University Pass Program under the terms set forth above,
- Understand and agree that these terms govern the partnership relation between the parties, therefore superseding any and all prior agreements, arrangements, communications or representations, whether oral or written.

President / Authorized Rep. Name

Title:

Signature

Date:

Post-Secondary School Name

Mailing Address

City

State

Zip

Billing Address

City

State

Zip

Name (Primary Rep)

Name (Secondary Rep)

Title

Title

Email

Email

Phone

Phone

Initial Calendar Monthly Pass Order Request

Preferred Starting Date

